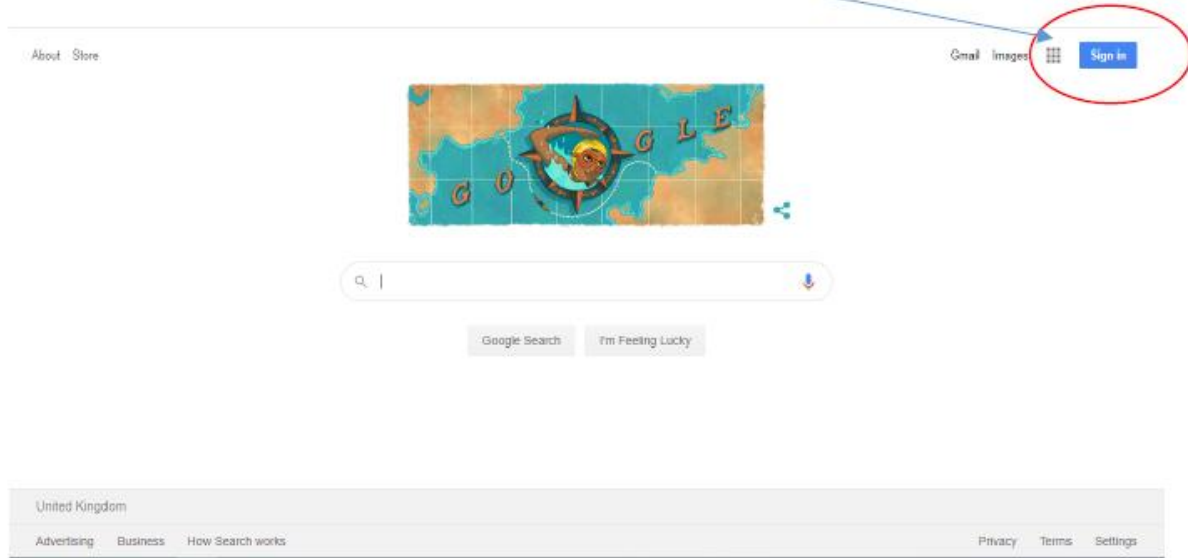


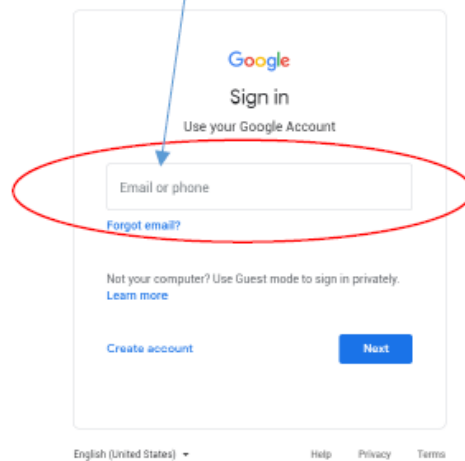
How to set up your Google Account

www.google.co.uk

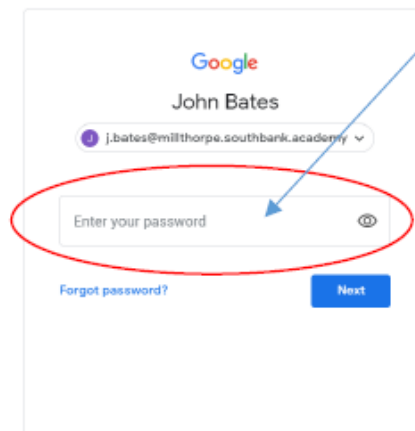
Once you are on the google search page, select log-in.



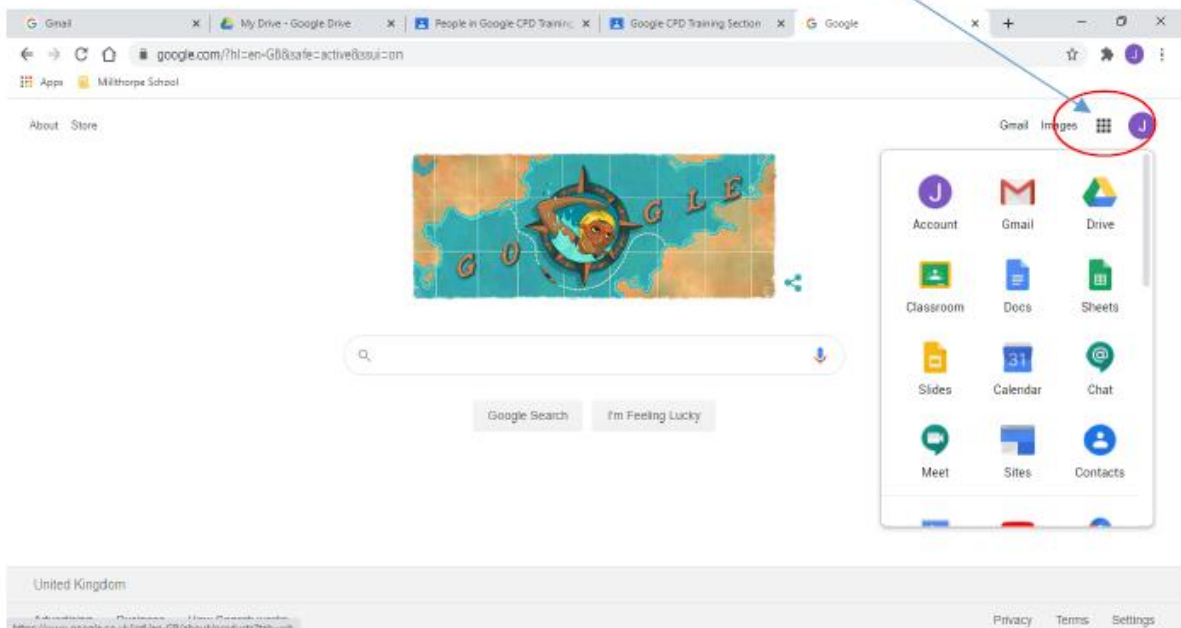
Enter the account you have been given by school. Do not use an existing email account or Google account if you have one already.



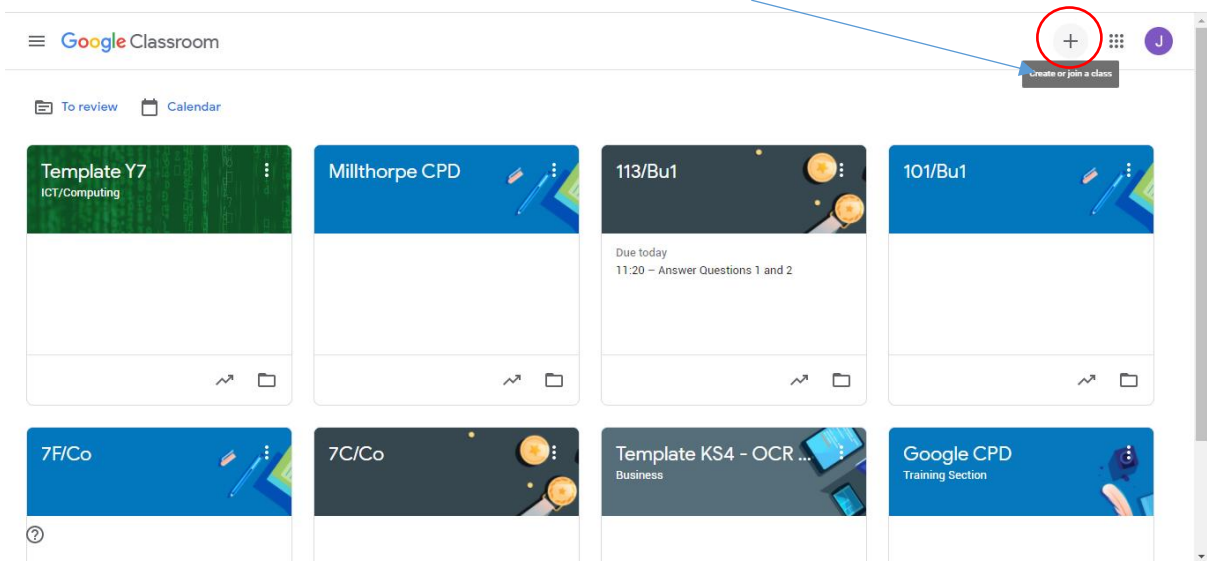
You will then need to enter the password that you have been issued by the school



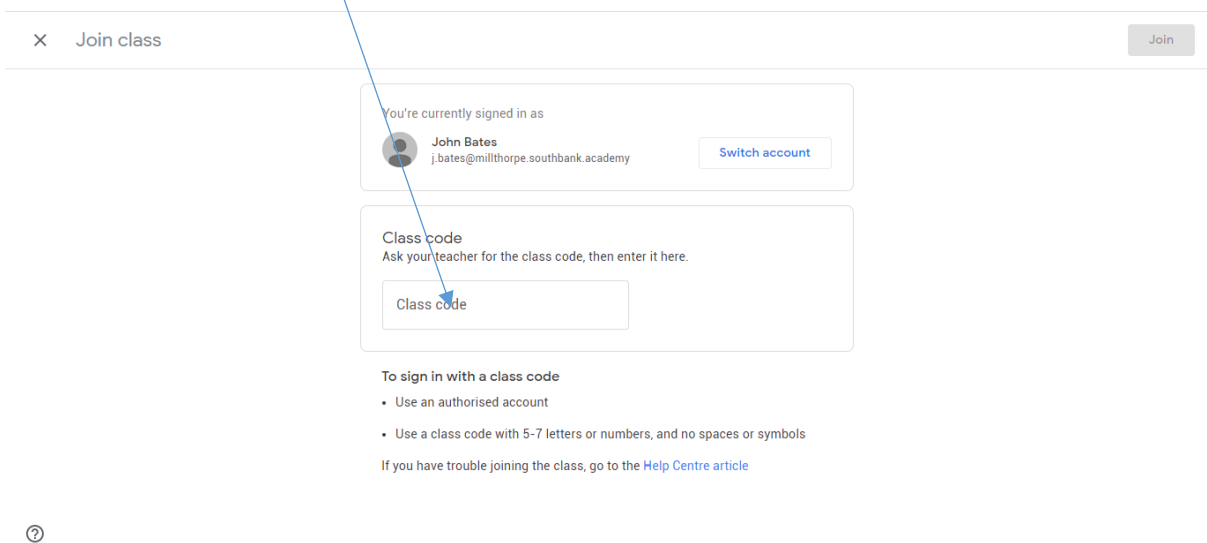
Your initial should be displayed at the top right of the page. The '3 by 3' app opens the menu to all of the Google Apps.



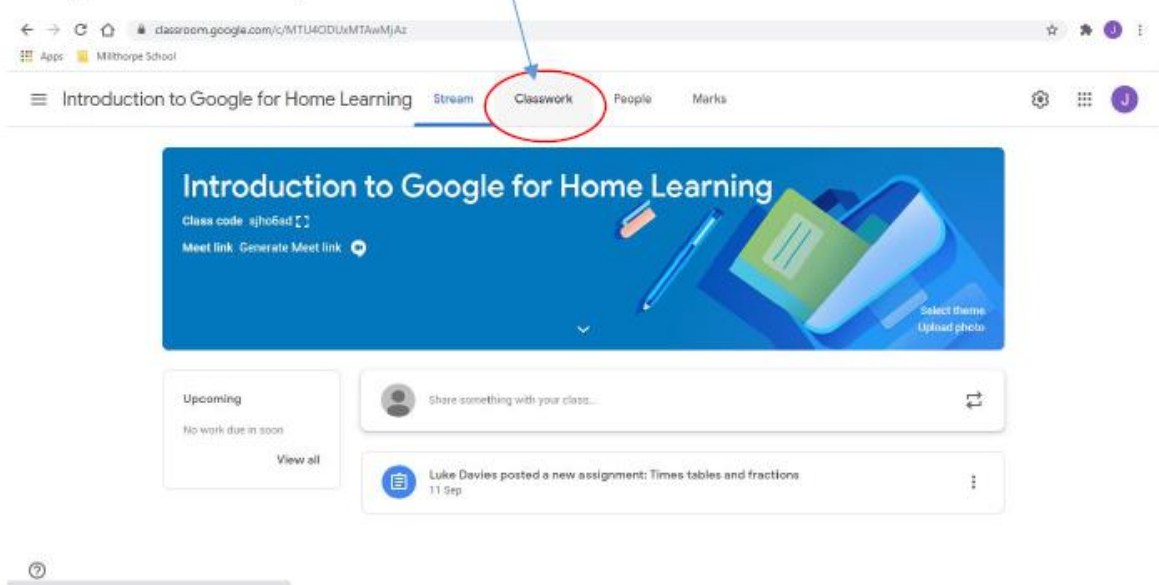
From Google Classroom you will see all of the classes you have in school. We have created a class to get you up and running with Google. You can access this by adding the class with the '+' sign.



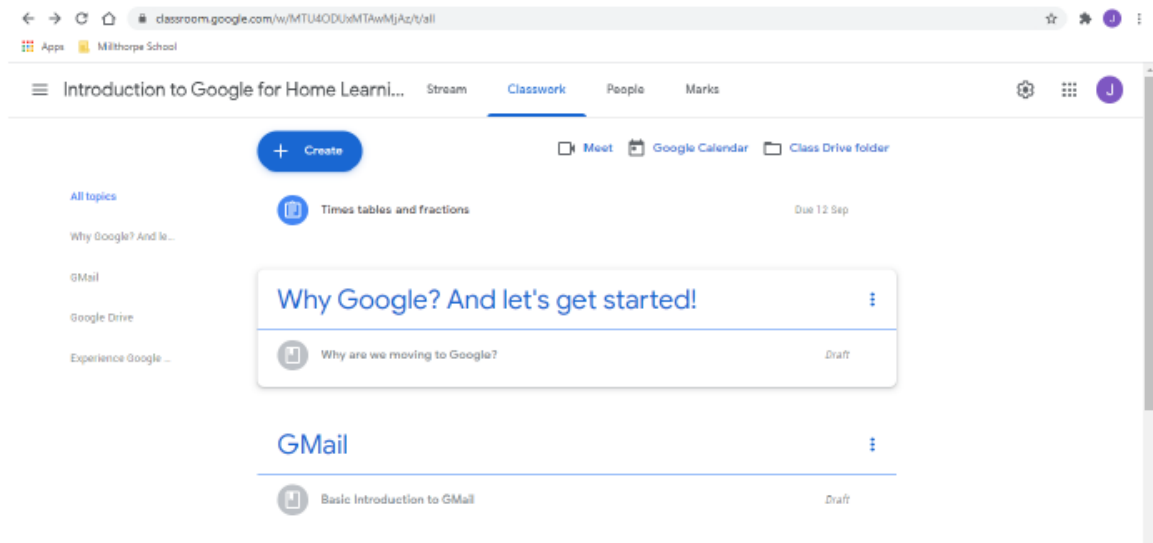
The class code is: **sjho6sd**



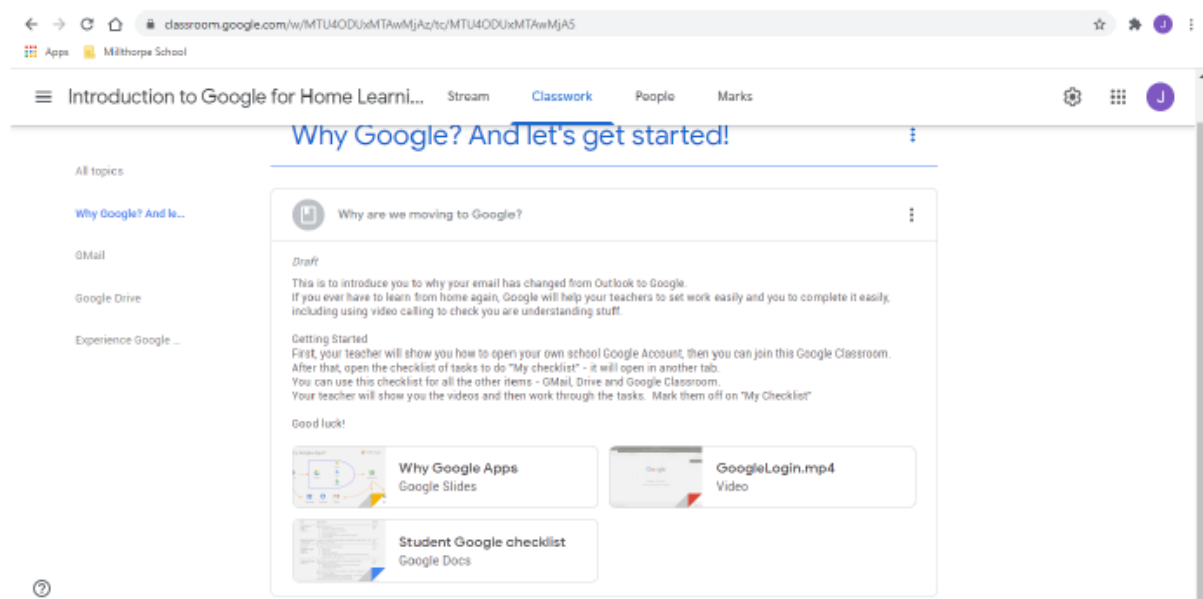
Once you are in this class, select Classwork



In Classwork you can see different Topics to get you started with the different Google Apps



When you select a topic the box expands to show the teaching material to get you set up on Google from Gmail to Google Drive and Google Classroom.



The screenshot shows a Google Classroom interface. The browser address bar displays the URL: classroom.google.com/w/MTU4ODUxMTAwMjAz/c/MTU4ODUxMTAwMjA5. The page title is "Introduction to Google for Home Learni...". The navigation tabs include "Stream", "Classwork", "People", and "Marks". The main content area is titled "Why Google? And let's get started!". On the left, there is a sidebar with "All topics" and a list of topics: "Why Google? And le...", "GMail", "Google Drive", and "Experience Google ...". The main content area shows a draft email titled "Why are we moving to Google?". The email body contains the following text: "Draft", "This is to introduce you to why your email has changed from Outlook to Google. If you ever have to learn from home again, Google will help your teachers to set work easily and you to complete it easily, including using video calling to check you are understanding stuff.", "Getting Started", "First, your teacher will show you how to open your own school Google Account, then you can join this Google Classroom. After that, open the checklist of tasks to do 'My checklist' - it will open in another tab. You can use this checklist for all the other items - Gmail, Drive and Google Classroom. Your teacher will show you the videos and then work through the tasks. Mark them off on 'My Checklist'", and "Good luck!". Below the text are three resource cards: "Why Google Apps" (Google Slides), "GoogleLogin.mp4" (Video), and "Student Google checklist" (Google Docs).

Once you have been through these topics you will have a good basic introduction to your Google Account.

You are now ready to access all of your other classes and view the materials and homework.

If you are absent from school you can access the lesson resources and activities from Google Classroom.