

**The Mount School York
on behalf of
The York Independent State School Partnership**



The York Independent State Schools Partnership, requires for September 2019:

**Part-time ISSP Coordinator
2 days a week for 39 weeks a year
FTE salary between £32,000 and £34,000 (£9,600 - £10,200 actual) depending on skills and experience**

We are currently seeking to recruit a Coordinator for the York Independent State Schools Partnership (ISSP). The York ISSP is an equal partnership of 12 secondary schools, 9 state schools and 3 independent schools situated within the City of York. Running successfully for the past 13 years, its purpose is to provide a city-wide network of academic and enrichment opportunities for able and interested children of York.

The vacancy arises as the current post holder, who started as ISSP Coordinator at the inception of the partnership, retires. Over that time the partnership has grown to be one of the leading independent state school partnerships within the UK and in 2017 the partnership was recognised as such by the DfE.

This is a permanent part-time, term-time only role, the equivalent of working 39 weeks per year. The hours of work will be 15 hrs per week (2 days per week), actual hours to be worked in a flexible way, with the opportunity to work from home and have a base in one of the partnership schools, and with some work to be undertaken at weekends and during school holidays when masterclass and Easter/Summer school courses take place.

The successful candidate will be passionate about working with children and inspiring able and interested young people, demonstrating a creativity and confidence to develop the partnership so it remains one of the strongest ISSP partnerships in the country.

The ISSP Coordinator will be employed by one of the partnership schools. Whilst not essential, it would be desirable for the successful candidate to have some teaching experience as a large part of the role is spent working with teachers and pupils, coordinating the teaching and learning within the ISSP partnership. It is, however, an administrative post and there is no actual teaching of children as part of the job description. It may be possible for the ISSP Coordinator role to be combined with a part-time teaching/administrative role, or it could also be a stand-alone job, as the current Coordinator role is.

The successful candidate will be line managed by the Chair of the York ISSP (currently the Principal of The Mount School York) and will be paid a salary dependent on experience and qualifications. It is hoped that the successful candidate may be able to shadow the current Coordinator in the Summer Term in some capacity, to enable a smooth transition.

The York ISSP is committed to safeguarding and promoting the welfare of children and applicants must be willing to undergo child protection screening appropriate to the post, including checks with past employers and the Disclosure and Barring Service.

Please contact Annette Aylett via york.issp@gmail.com for further information and to request an application pack.

The closing date for applications is Monday 4 February 2019 (12.00 noon).

Interviews will be held on Thursday 21 February 2019 at Millthorpe School.