

Section 10 – United Kingdom Travel

United Kingdom Travel Expense

1. Baggage and Money

If during a Journey which is wholly within the Territorial Limits and which commences during the Membership Year a Person's Baggage or Money is lost, damaged, stolen or destroyed the RPA Administrator will subject to the Definitions, Extensions, Exclusions and Conditions of the Rules compensate the Member on behalf of the Person concerned for the cost of repair or replacement.

The RPA Administrator will pay up to £2,000 per Person for the loss of Money or the cost of replacement as new for Baggage or for the cost of repairs for items that can be economically repaired.

The indemnity provided will not apply to any expense incurred as a result of loss or damage due to:

- i) moth, Vermin, wear and tear, atmospheric or climatic conditions or gradual deterioration, mechanical or electrical failure or any process of cleaning, restoring repairing or alteration
- ii) any Baggage insured under a policy of insurance
- iii) loss of or theft of electrical, audio or visual equipment from any unattended vehicle unless such equipment was out of sight in a locked compartment

2. Cancellation, Curtailment, Replacement, Rearrangement and Change of Itinerary

If during the Membership Year, the Member or the Person is forced to:

- i) cancel a Journey wholly within the Territorial Limits
- ii) curtail a Journey wholly within the Territorial Limits
- iii) replace a Person on a Journey wholly within the Territorial Limits
- iv) rearrange to resume a Journey wholly within the Territorial Limits
- v) change the itinerary of a pre-booked Journey wholly within the Territorial Limits

as a direct and necessary result of any cause outside the Member's or Person's control the RPA Administrator will subject to the Definitions, Extensions, Exclusions and Conditions of the Rules compensate the Member for:

- i) deposits and advance payments (on a proportionate basis in respect of curtailment)
- ii) charges for transport
- iii) charges for accommodation and sustenance
- iv) any other charges

reasonably and necessarily incurred and that are forfeit under contract or not otherwise recoverable.

Subject to the special provisions below concerning COVID-19, if during the Membership Year, the Member or the Person is forced to:

- i. cancel a Journey wholly within the Territorial Limits
- ii. curtail a Journey wholly within the Territorial Limits
- iii. replace a Person on a Journey wholly within the Territorial Limits
- iv. rearrange to resume a Journey wholly within the Territorial Limits
- v. change the itinerary of a pre-booked Journey wholly within the Territorial Limits

as a direct and necessary result of

- i. a Person contracting COVID-19 and not being able to start the Journey
- ii. the party lead contracting COVID-19, that party lead not being able to start the Journey and a replacement party lead not being available
- iii. someone with whom a Person is due to stay contracting COVID-19 and the Person is not able to start the Journey (school exchange)

the RPA Administrator will subject to the Definitions, Extensions, Exclusions and Conditions of the Rules compensate the Member for:

- i. deposits and advance payments (on a proportionate basis in respect of curtailment)
- ii. charges for transport
- iii. charges for accommodation and sustenance

reasonably and necessarily incurred and that cannot be deferred, cannot be recovered from the tour operator, booking agent or venue, are forfeit under contract or not otherwise recoverable.

The RPA Administrator will pay up to £1,000 per Person for the cost of the Journey.

The indemnity provided will not apply to Journeys cancelled, curtailed or rearranged due to:

1. the Member's or Person's disinclination to travel, including cancellation due to fear of travelling
2. the Member's or Person's financial circumstances
3. strike or industrial action which existed or of which advance notice had been given on or before the date on which the Journey was booked
4. circumstances involving a Person who is travelling or intending to travel against the advice of a medical practitioner or for the purpose of obtaining treatment

Member Retention

Nil

Section 10 Definitions

Baggage

Articles which are the property of the Person or for which the Person is responsible which are taken on or acquired during a Journey.

Journey

1. A school trip, excursion or work experience placement which is related to education; authorised by the Member and involves travel outside of the school boundaries, or
2. A trip by any Employee or Governor in connection with the Business; authorised by the Member and involves travel outside of the school boundaries.

Person

Any Employee, Governor, volunteer, pupil of the Member or other persons;

- i. that were pupils of the Member at the time of booking the Journey
- ii. at the request of the Member and subject to the approval of the RPA Administrator

Section 10 Conditions

- i. Members must always adhere to DfE and wider United Kingdom government guidance relative to travel and booking educational visits.
- ii. Where possible, Members must book the educational visit through a tour operator or travel agent and where appropriate ensure that the tour operator or travel agent with whom the educational visit is being booked is ABTA bonded.
- iii. Where possible, Members must ensure that the tour operator or travel agent with whom the educational visit is being booked will offer deferment of the educational visit in the event of cancellation due to COVID-19.
- iv. All educational visits must be conducted in line with relevant COVID-19 secure guidelines and regulations in place at that time.
- v. Members must undertake full and thorough risk assessments in relation to all educational visits and ensure that any public health advice, such as hygiene and ventilation requirements, is included as part of that risk assessment.
- vi. Claims must be submitted and handled as set out in the RPA welcome pack and the Claims Guidelines section of the Rules.

Section 10 Exclusions

- i. The indemnity provided under this Section will not apply to Journeys which are facilitated by the Member but contractually are between a pupil or their parent or guardian directly with a tour operator or booking agent.
- ii. The indemnity provided under this Section shall not include the costs of a Person undertaking COVID-19 testing.