

York High School Governing Body

Minutes of the meeting of the Full Governing Body held on Tuesday 14th September 2021 at 6pm held at the school

Present: Nicki Mitchell (Chair) Rosemary Swords
Rod Sims (Headteacher) Andrew Waller
Ian Savage Jackie Johnson
Angie Leatt Richard Lavell

In Attendance Sophie Triffitt (Clerk)

Action

1. **Welcome, Apologies for absence, Declarations of Interest**

The Chair welcomed everyone to the meeting.

Apologies were received and accepted for Clare Higgins McGarry, Amanda Crouch and Andy Pope.

2. **Election of Chair and Vice Chair**

Resolution: Nicki Mitchell was elected as Chair of Governors.

Resolution: Rosemary Swords was elected as Vice Chair.

3. **Business Interest Forms**

Governors were asked to complete their business interest forms when circulated.

4. **Minutes of Previous Meeting held on 8th July 2021** (previously circulated)

The minutes were agreed as an accurate record of the meeting and approved.

Challenge: A governor asked for an update on the new pastoral structure. The Headteacher confirmed that the pastoral structure is working well and where needed the team is being supported.

Challenge: A governor asked for an update on the safeguarding role. The Headteacher confirmed that the interim arrangement is working well and will be reviewed at half term to assess viability of continuing. Two members of staff are completing Part A and B safeguarding training.

5. **Matters Arising and Action Plan**

Action 1: It was agreed to close the action and revisit careers, destinations and aspire week plans at a link visit this term.

6. **Governing Body Matters**

Governor Visits and Training

The Chair encouraged governors to make visits to school and provide a report to support a robust understanding of the school.

Action: All link governors to make an Autumn term link visit to school and submit a report.

Governors

Resolution: Angie Leatt was aligned to the Aspirations Link Governor role.

Action: Governors asked the clerk to liaise with the Trust Business Manager to provide governors with The Key for School Governors access.

Clerk

Action: Governors asked Cllr Waller to arrange for someone to talk to governors about County Lines.

Cllr Waller

LGB Self Review

Resolution: It was agreed for the self-review to be drafted and included in the next meeting pack.

Headteacher Update

The Headteacher reported that all Covid protocol requirements have been removed but a decision taken to keep the one way system and sanitisers as general safety protocols. Plans for six trips have been agreed and Positive Behaviour will be the foundation across school. Six early career teachers are in post with the male PE department being particularly reinvigorated. The Headteacher was confident that 2021-22 would be the best year ever across all aspects of school.

The Headteacher noted that Ofsted prioritisations will mean they are unlikely to visit before the Year 6 choices for 2022-23 which will significantly impact the school.

The Headteacher was proud of the learning activity in school and the removal of masks has really improved the learning environment and ability to build relationships.

New caterers Dolce are delivering a great service and have given a boost to the school.

Challenge: A governor asked what the attendance figure was. The Headteacher reported that attendance for the first week was 94.1%. Attendance groups have been established, the momentum from the end of last term is being continued and fixed penalty fines will be utilised.

7. **Student Numbers and YHS Response** (tabled)

The Headteacher explained that there is significant budget pressures from the Year 7 cohort being down by 40 children, 15 of which went to Millthorpe which equates to a budget impact of £90k. There was an unusually low intake from Carr Junior which was likely a result of not being able to have open evenings.

Challenge: A governor questioned if the Trust did risk analysis on the Millthorpe expansion and suggested the need for a Trust admissions strategy.

The Headteacher talked governors through the promotion plans detailed in the tabled paper.

It was agreed that there should be governor attendance at the 12th October open evening.

Challenge: A governor suggested speaking with the local authority to ensure that York High School are at the forefront of admissions when alternative choices need to be used.

Challenge: A governor suggested finding a way of communicating directly with parents outside of open evenings and utilising current / previous parent feedback.

8. **Ofsted Preparation**

Mr Savage reported that the working group will provide guidance on link area focus to provide updates for governors with a focus on the School Improvement Plan, Self-Evaluation Form and getting into school.

It was agreed to include an Ofsted Q&A session at each LGB.

9. **Standards**

GCSE Results (tabled)

The Headteacher tabled the JTB Teacher Assessed Grades analysis and summarised the data noting that:

- FSM outcomes were positive
- EHCP data related to two students with very individual context and personalised timetables.
- PP outperformed non PP
- English Literature is an area of focus with a review of the curriculum.
- Humanities department performed really well.
- Improvements expected in the Technology department this year.
- There were no appeals.

The target for 2021-22 will be a positive Progress 8 score.

10. **School Improvement Plan** (tabled)

Governors reviewed the Trust Standards Review Form.

The Headteacher tabled an example Recovery Plan document (History).

Challenge: A governor asked if all Pupil Premium students used the equipment provided. The Headteacher confirmed not, for a variety of reasons. Engagement was monitored including lesson by lesson engagement analysis and followed up. There was a direct correlation with the level of engagement seen in the classroom. The student who did the most work across school did it through a mobile phone.

11. **Teaching and Learning**

There was no update to report.

12. **Staffing Update**

There are two members of staff impacted by long Covid and some changes in admin.

13. **Finance Update**

There was no update to report. The link governor is meeting with the SBM on 15th September 2021.

14. **Child Protection and Safeguarding**

There was no update to report. The link governor has scheduled a meeting and discussed the Single Central Record.

15. **Special Needs**

There was no update to report.

16. Pupil Premium

There was no update to report. The link governor has made contact with the staff lead.

17. Behaviour and Attendance (previously circulated)

The link governor had circulated a visit report and has a second meeting scheduled.

18. Health and Safety

There was no update to report.

19. Community

Cllr Waller met with the SBM regarding the field, green jobs and kick about sessions.

20. York High Families

There was no update to report.

21. Young Carers

There was no update to report.

22. School Policies

Allergens Policy (previously circulated)

Resolution: Governors approved the Allergens Policy.

Challenge: A governor asked if the policy is distributed to heads of department in relevant subjects i.e. food technology. The Headteacher confirmed that the policy is in the staff handbook and medical plans are on class charts.

Educational Visits Policy (previously circulated)

Challenge: A governor asked the Headteacher to ensure that all phone numbers in the policy are school numbers.

Resolution: Governors approved the Educational Visits Policy.

Educational Visits Emergency Procedures (previously circulated)

Resolution: Governors approved the Educational Visits Emergency Procedures.

Directed Time (previously circulated)

The Headteacher noted that the amount of duties has doubled but will still be 33 hours below the directed time budget.

Resolution: Governors agreed the directed time.

23. MAT Business

There was no update.

24. Any Other Business

There were no items for AOB.

25. Future Meeting Dates

20th October 2021

24th November 2021

19th January 2022

7th March 2022

4th May 2022

20th June 2022

7th July 2022

The meeting closed at 8.10pm.

Approved at LGB on 20th October 2021

Ms N Mitchell - Chair

Date

ACTION POINTS
From the meeting of the Local Governing Body held on 14th September 2021

	<u>ACTION</u>	<u>ITEM</u>	<u>WHO</u>	<u>WHEN</u>
1.	All link governors to make an Autumn term link visit to school and submit a report.	6	Governors	24 Nov 21
2.	Governors to be provided with the registration link for The Key for School Governors access.	6	Clerk	Complete
3.	Cllr Waller to arrange for someone to talk to governors about County Lines.	6	Cllr Waller	20 Oct 21

October Agenda Items

LGB Self Review

SEF

Ofsted Q&A

Approved