

## York High School Governing Body

### Minutes of the meeting of the Local Governing Board held on Tuesday 13<sup>th</sup> September 2022 at 6pm held at the school

**Present:** Rod Sims (Headteacher) Rosemary Swords  
Nicki Mitchell (Chair) Richard Lavell  
Andy Pope

**In Attendance** Sophie Triffitt (Clerk)

## Action

### 1. **Welcome, Apologies for absence, Declarations of Interest**

The Chair welcomed everyone to the meeting.

Apologies were received and accepted for Amanda Crouch, Andrew Waller, Clare Higgins McGarry and Ian Savage.

The clerk confirmed the meeting was quorate.

Governors were provided with a Business Interest Form to complete.

The Headteacher shared the training day staff presentation with governors.

#### Results

The Headteacher reported that:

- Progress 8 score was -0.37 (Pupil Premium P8 -0.75 / Non Pupil Premium P8 -0.32).
- 55% achieved 4+ in English and Maths.
- 34% achieved 5+ in English and Maths.
- Boys achieved half a grade less well than girls which is in line with national average.

The Headteacher shared:

- Individual student success
- Subjects who achieved Fischer 50 targets (History, Geography, RS, I Media)
- Subjects with notable subject success (Child Development, Travel and Tourism, Physics, English Language)
- Science, whilst there is a good curriculum, was identified as an area in need of support around consistency.

**Challenge:** In response to a governor the Headteacher reported that Maths was close to achieving the Fischer 50 target.

The Headteacher highlighted that attendance is a priority and highlighted:

- 18 students had below 50% attendance (P8 would be -0.13 without their data) and there are case studies in place for each of these students to summarise support and actions.
- 20 lowest performing students had average attendance in Year 11 of 48.41%
- 20 top performing students had 91.56% attendance and good Attitude to Learning scores.
- 79% average attendance across the whole year group.
- Middle 20 performing group only had attendance at 83%
- Staffing attendance in the second half term also had an impact.

**Challenge:** A governor questioned if there was always a correlation between attendance and attitude to learning or if they can be impacted separately. The Headteacher explained that it does not always correlate but there is a clear pattern and there is attitude to learning interventions as well as the work on attendance.

**Challenge:** A governor asked what incentives there are to have good attitude to learning. The Headteacher explained that the driver is often to please families and avoid sanctions for poor attitude. A key area of challenge is to raise the level of ambition and aspiration.

**Challenge:** A governor asked if there can be family barriers in terms of putting a ceiling on aspirations. The Headteacher agreed that the lack of aspiration and understanding that education can impact life outcomes is a challenge alongside self-belief and there are changes to the way school communicates to engage families in the education / learning journey.

## MAT

The Headteacher explained that there had been a significant amount of change since the appointment of the CEO, but he feels supported in driving forward improvements to educational outcomes.

Assessment and intervention meetings for Year 11 pupils to maximise intervention impact have been introduced.

**Challenge:** A governor felt it would be helpful to have clarity on the Director of Personal Development role.

## Finances

The Headteacher made governors aware of the significant financial impact, since the 2022/23 budget was set in May, of increased costs for biomass / electricity and staff pay awards which equates to an additional £166k on an already tight budget.

The Headteacher shared the updated three year budget plan and informed governors that due to consultation periods the changes to PAN will take effect the following year.

## FSM

The Headteacher reported that pre pandemic the school had 22% FSM and that had increased to 33% noting that many families working in lower paid jobs will be struggling.

### 2. Nomination of Chair and Vice Chair

Nicki Mitchell was elected as Chair for a term of one year.

Rosemary Swords was elected as Vice Chair for a term of one year.

### 3. Minutes of Previous Meeting held on 20<sup>th</sup> June 2022 (previously circulated)

The minutes were agreed as an accurate record of the meeting and approved.

### 4. Matters Arising and Action Plan

**Action 1:** Ongoing.

**Action 2:** The school had progressed the action and it was agreed to close the action.

**Action 3:** Confirmed in a post meeting note in the June LGB minutes.

**Action 4:** Safeguarding Review Report was sent to the link governor.

### 5. Governing Body Matters

Training (previously circulated)

Governors noted the updated training requirements and LGB training tracker.

#### Cyber Security Training

**Action:** Governors who had not yet completed the Cyber Security Training to do so as soon as possible.

AC/CHM/IS

#### Link Governor Roles

Link governor roles were confirmed as:

Child Protection / Safeguarding – Rosemary Swords

Pupil Premium - Rosemary Swords

Health and Safety – Andy Pope

Standards and Achievement – Clare Higgins McGarry

Teaching and Learning – Nicki Mitchell

Finance – Ian Savage

Community – Cllr Andrew Waller

Behaviour and Attendance – Richard Lavell

SEND – Amanda Crouch

York High Family – Amanda Crouch

### 6. Ofsted Preparation / Questions

**Action:** Governors to visit their link areas.

Governors

**Action:** Headteacher to circulate the updated School on a Page document.

Headteacher

### 7. Standards

Addressed as part of the Headteacher presentation.

### 8. KPI Report

There was no update to report.

## 9. School Development Plan

### 2022-23 Draft

The Headteacher shared the thirteen priorities for 2022/23 noting an increased level of joint responsibility.

**Action:** Headteacher to circulate the 2022/23 priorities document.

Headteacher

## 10. Teaching and Learning

The link governor has a meeting scheduled for 22<sup>nd</sup> September 2022.

## 11. Risk Record

The Headteacher noted that when the risk record is updated finance will be the greatest risk.

## 12. Staffing Update

Addressed as part of the Headteacher presentation.

## 13. Finance Update

Addressed as part of the Headteacher presentation.

## 14. Child Protection and Safeguarding

Governor Visit Report (previously circulated)

Governors had no questions on the report. The link governor has a further meeting scheduled with the Deputy Headteacher.

## 15. Special Needs

There was no update to report.

## 16. Pupil Premium

Governor Visit Report (previously circulated)

Governors had no questions on the report.

## 17. Behaviour and Attendance

Governor Visit Report (previously circulated)

Governors had no questions on the report.

## 18. Health and Safety

The link governor informed governors of a new process to review actions with the SBM and noted that:

- The lock down procedure action is not yet complete (there is a Trust procedure, but a site-specific procedure is needed and needs to be shared with staff).
- Midas training is ongoing and there is a plan to get more people trained to drive the minibuss.
- Energise fire alarm needs to be linked to school alarm.
- Assistance dog policy is needed.

## 19. Community

There was no update to report.

### York High Families

The link governor attended the Year 6 Parents Evening to talk about York High Families.

## 20. School Policies

Medical Needs Policy (previously circulated)

**Resolution:** Governors approved the Medical Needs Policy.

Positive Behaviour Policy (previously circulated)

**Challenge:** A governor requested clarification on the below wording:

*Strip searches are not undertaken by school staff and can only be conducted by police officers. The search is undertaken by a member of staff of the same sex as the pupil being searched, and another member of staff bears witness to the search.*

**Challenge:** A governor requested the inclusion of 'or' before DSL (page 11).

**Resolution:** Subject to clarification from the Headteacher on the above points governors approved the Positive Behaviour Policy.

Emergency Evacuations Procedures x 2 (previously circulated)

**Resolution:** Governors approved the Emergency Evacuation Procedures.

Directed Time Policy (previously circulated)

**Resolution:** Governors approved the Directed Time Policy.

**Educational Visits Policy** (previously circulated)

**Resolution:** Governors approved the Educational Visits Policy.

**Educational Visits Emergency Procedures Policy** (previously circulated)

**Resolution:** Subject to personal phone numbers not being included governors approved the Educational Visits Emergency Procedures Policy.

**Remote Learning Policy** (previously circulated)

**Resolution:** Governors approved the Remote Learning Policy.

**SEND Policy** (previously circulated)

**Resolution:** Governors approved the SEND Policy.

**21. MAT Business**

**Action:** Chair to invite CEO to the October meeting.

Chair

**22. Any Other Business**

There were no items for AOB.

**23. Future Meeting Dates**

19<sup>th</sup> October 2022

24<sup>th</sup> November 2022

The meeting closed at 8pm.

***Approved at LGB on 24<sup>th</sup> November 2022***

Approval

<b><u>ACTION POINTS</u></b>				
<b><u>From the meeting of the Local Governing Body held on 13<sup>th</sup> September 2022</u></b>				
	<b><u>ACTION</u></b>	<b><u>ITEM</u></b>	<b><u>WHO</u></b>	<b><u>WHEN</u></b>
1.	Governors to write up their link area journey since the last Ofsted.	6 (07.03.22)	Governors	Mar 2022
2.	Governors who had not yet completed the Cyber Security Training to do so as soon as possible.	5	Amanda Crouch Clare Higgins McGarry Ian Savage	Sep 2022
3.	Governors to visit their link areas.	6	Governors	Sep / Oct 2022
4.	Headteacher to circulate the updated School on a Page document.	6	Headteacher	Oct 2022
5.	Headteacher to circulate the 2022/23 priorities document.	9	Headteacher	Complete
6.	Chair to invite CEO to the October meeting.	21	Chair	Sep 2022

**Next Meeting Agenda Items**

**Future Meeting**